

How to export your search history from CINAHL into Word (when using an iPad):

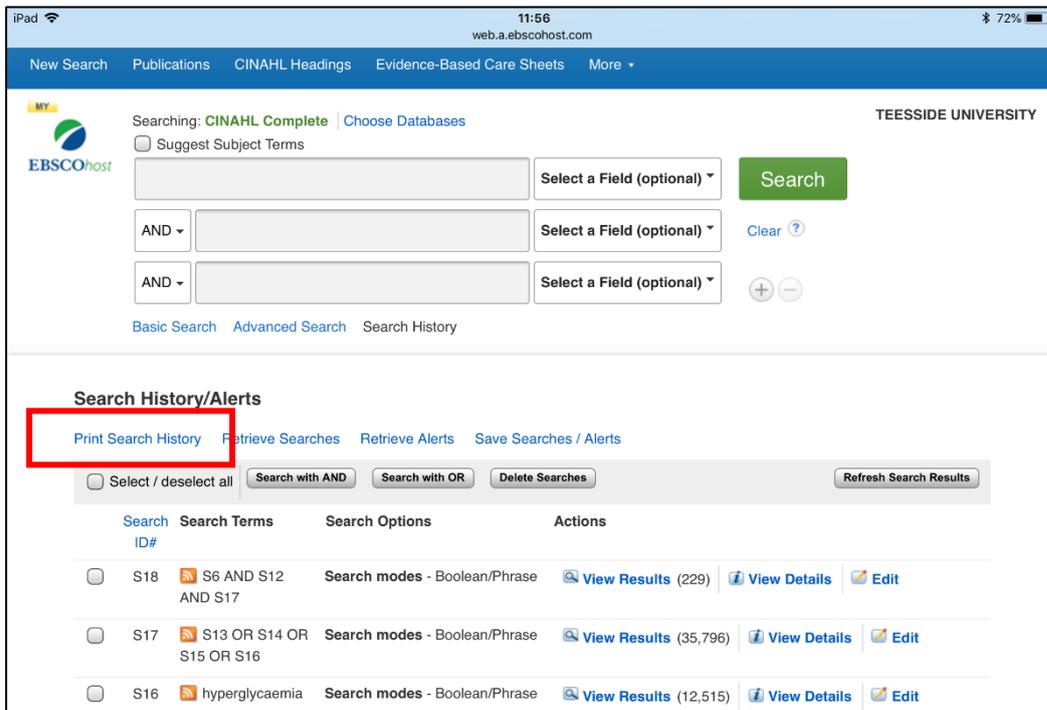
Sometimes you need to include a CINAHL search in the Appendix of your assignment.

Your search history shows:

- Where you have searched.
- What keywords you have used.
- How you have combined your keywords.
- What advanced search techniques you have used.
- How many results you have found.

You can export all of the information from CINAHL into Word, in just a few steps.

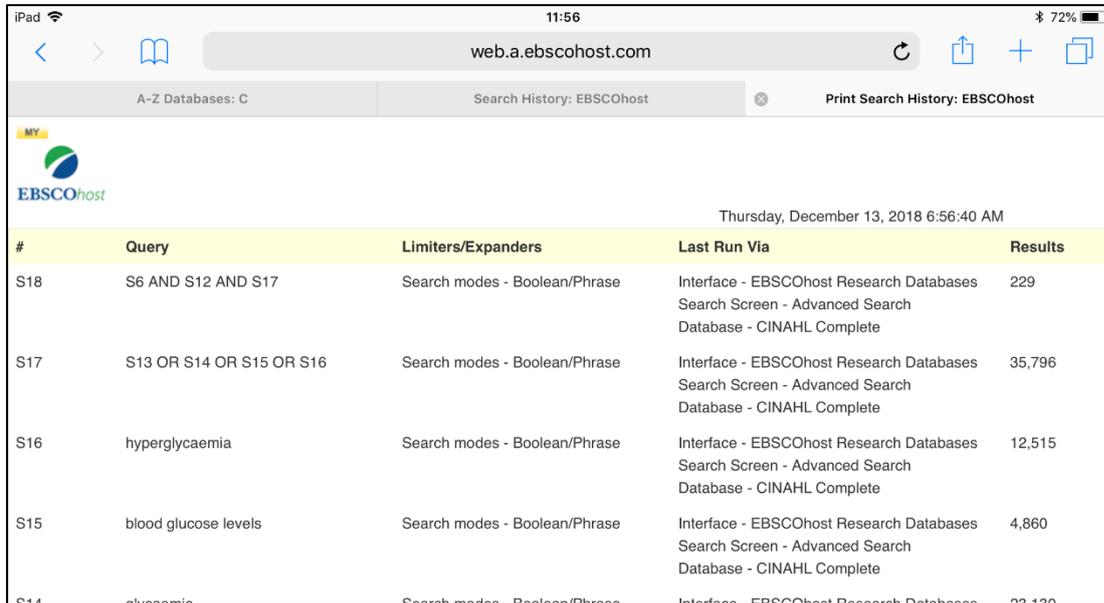
1. From the Search History Screen, press **Print Search History**.



The screenshot shows the CINAHL search interface on an iPad. At the top, there are navigation links: New Search, Publications, CINAHL Headings, Evidence-Based Care Sheets, and More. The main search area includes a search bar, a 'Search' button, and options for 'Suggest Subject Terms', 'AND', and 'OR' search modes. Below the search area, there are links for 'Basic Search', 'Advanced Search', and 'Search History'. The 'Search History/Alerts' section is visible, with a red box highlighting the 'Print Search History' link. Below this, there are buttons for 'Select / deselect all', 'Search with AND', 'Search with OR', 'Delete Searches', and 'Refresh Search Results'. A table of search history entries is shown below, with columns for Search ID#, Search Terms, Search Options, and Actions.

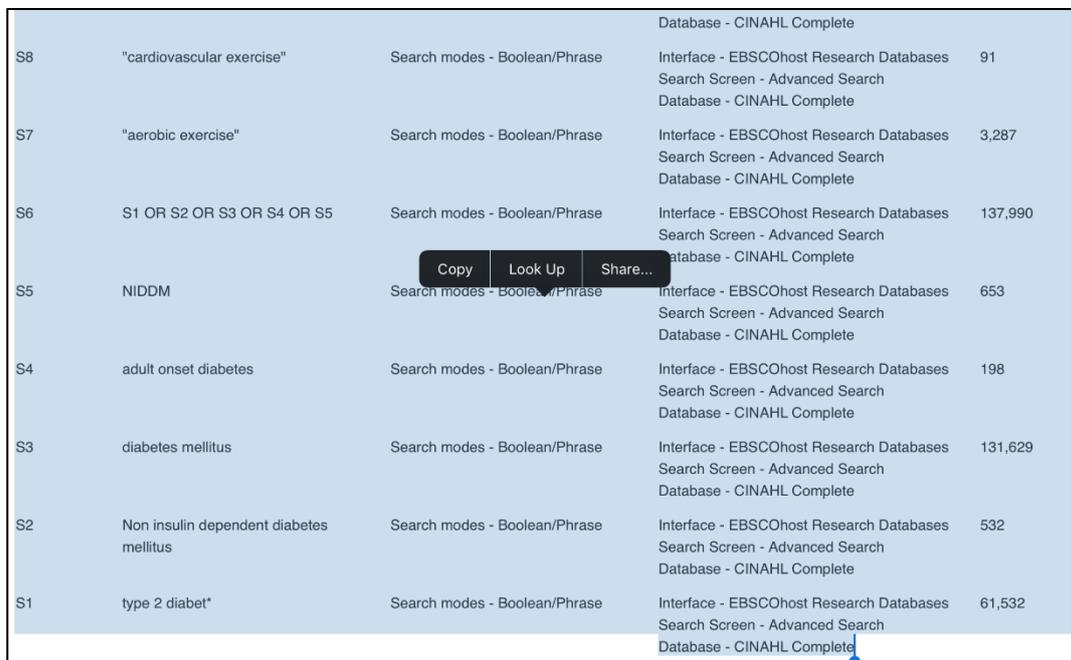
Search ID#	Search Terms	Search Options	Actions
S18	S6 AND S12 AND S17	Search modes - Boolean/Phrase	View Results (229) View Details Edit
S17	S13 OR S14 OR S15 OR S16	Search modes - Boolean/Phrase	View Results (35,796) View Details Edit
S16	hyperglycaemia	Search modes - Boolean/Phrase	View Results (12,515) View Details Edit

2. This will open up the search screen in a new tab.



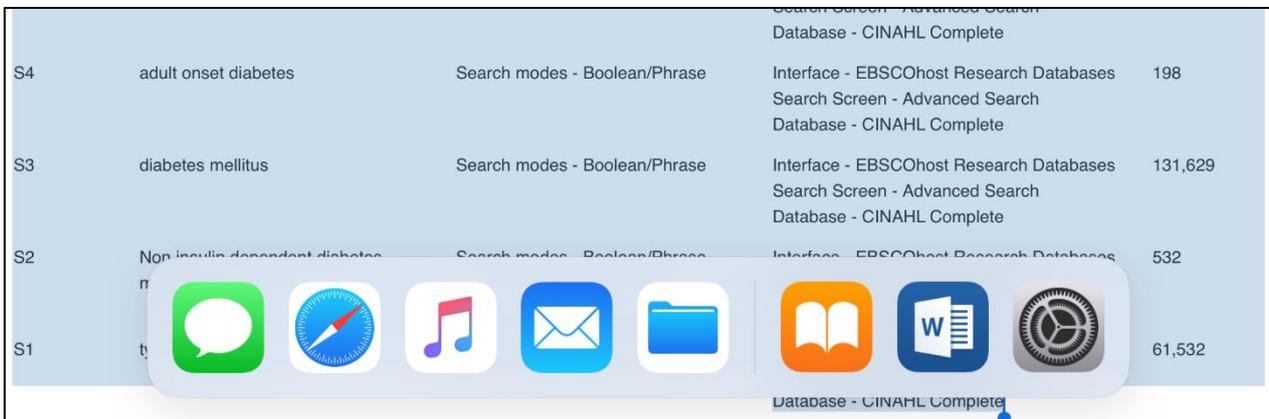
#	Query	Limiters/Expanders	Last Run Via	Results
S18	S6 AND S12 AND S17	Search modes - Boolean/Phrase	Interface - EBSCOhost Research Databases Search Screen - Advanced Search Database - CINAHL Complete	229
S17	S13 OR S14 OR S15 OR S16	Search modes - Boolean/Phrase	Interface - EBSCOhost Research Databases Search Screen - Advanced Search Database - CINAHL Complete	35,796
S16	hyperglycaemia	Search modes - Boolean/Phrase	Interface - EBSCOhost Research Databases Search Screen - Advanced Search Database - CINAHL Complete	12,515
S15	blood glucose levels	Search modes - Boolean/Phrase	Interface - EBSCOhost Research Databases Search Screen - Advanced Search Database - CINAHL Complete	4,860
S14	diabetic	Search modes - Boolean/Phrase	Interface - EBSCOhost Research Databases	22,120

3. Press and hold the screen and drag the blue cursor to the end of the text, in order to highlight all of the text in your search.

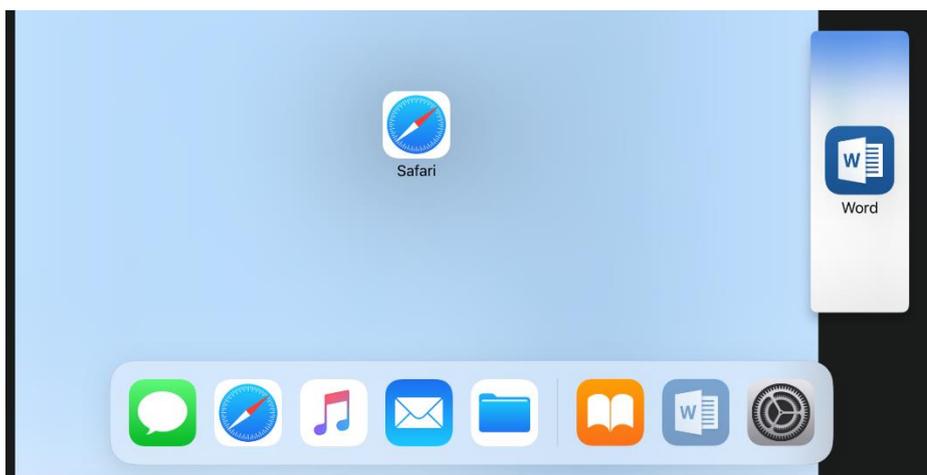
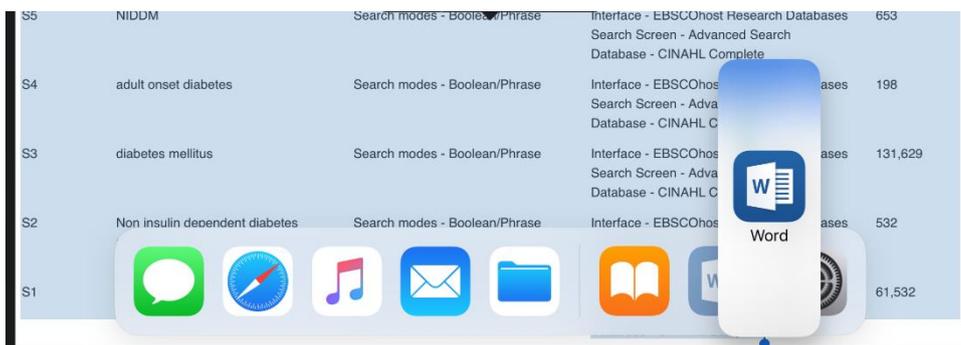


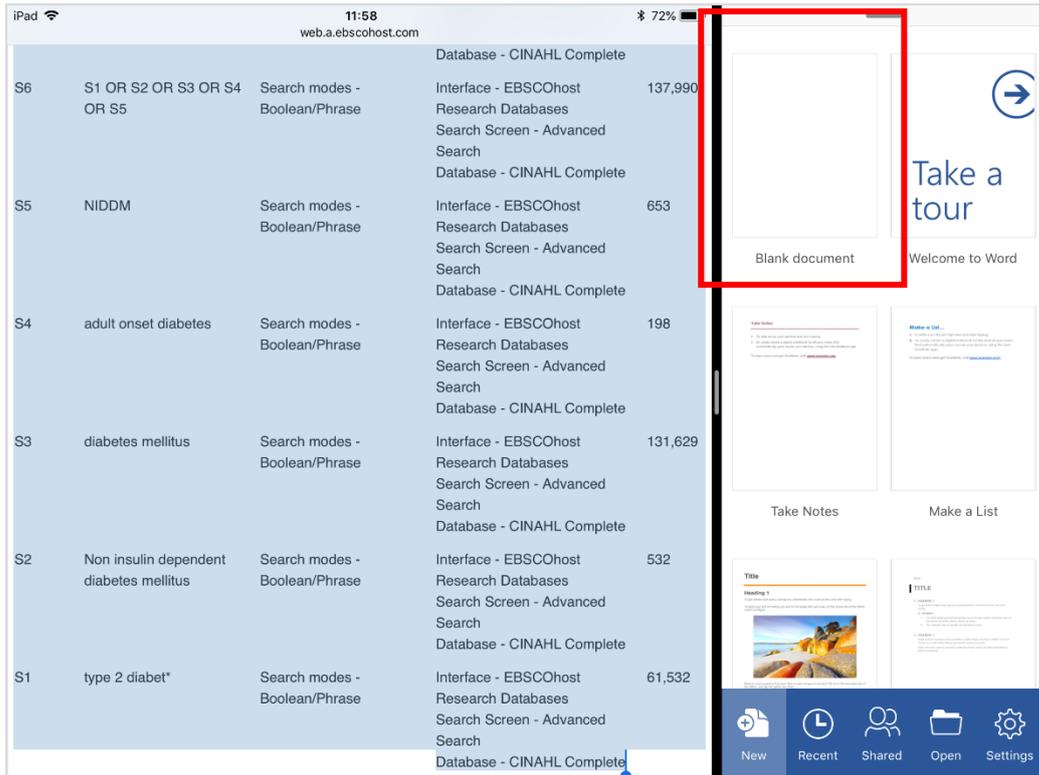
S8	"cardiovascular exercise"	Search modes - Boolean/Phrase	Interface - EBSCOhost Research Databases Search Screen - Advanced Search Database - CINAHL Complete	91
S7	"aerobic exercise"	Search modes - Boolean/Phrase	Interface - EBSCOhost Research Databases Search Screen - Advanced Search Database - CINAHL Complete	3,287
S6	S1 OR S2 OR S3 OR S4 OR S5	Search modes - Boolean/Phrase	Interface - EBSCOhost Research Databases Search Screen - Advanced Search Database - CINAHL Complete	137,990
S5	NIDDM	Search modes - Boolean/Phrase	Interface - EBSCOhost Research Databases Search Screen - Advanced Search Database - CINAHL Complete	653
S4	adult onset diabetes	Search modes - Boolean/Phrase	Interface - EBSCOhost Research Databases Search Screen - Advanced Search Database - CINAHL Complete	198
S3	diabetes mellitus	Search modes - Boolean/Phrase	Interface - EBSCOhost Research Databases Search Screen - Advanced Search Database - CINAHL Complete	131,629
S2	Non insulin dependent diabetes mellitus	Search modes - Boolean/Phrase	Interface - EBSCOhost Research Databases Search Screen - Advanced Search Database - CINAHL Complete	532
S1	type 2 diabet*	Search modes - Boolean/Phrase	Interface - EBSCOhost Research Databases Search Screen - Advanced Search Database - CINAHL Complete	61,532

- Once you have highlighted all of the text, swipe up from the bottom of the screen to show the latest applications you have used on the iPad (if you haven't used Word recently, you will need to open this up on your iPad).

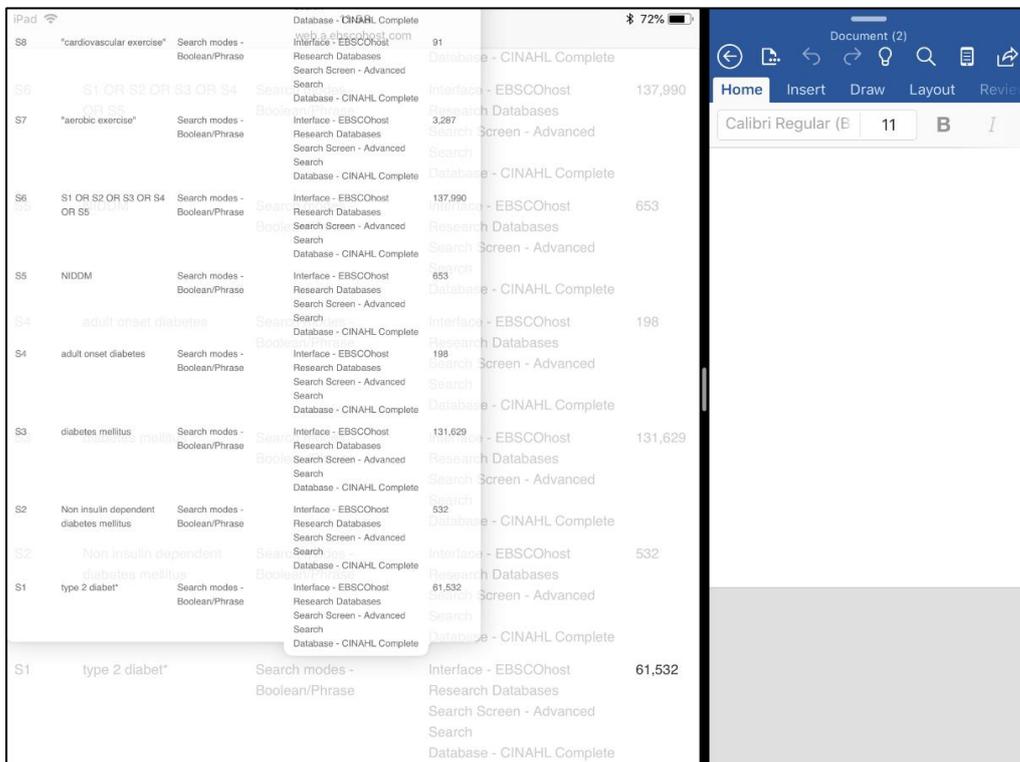


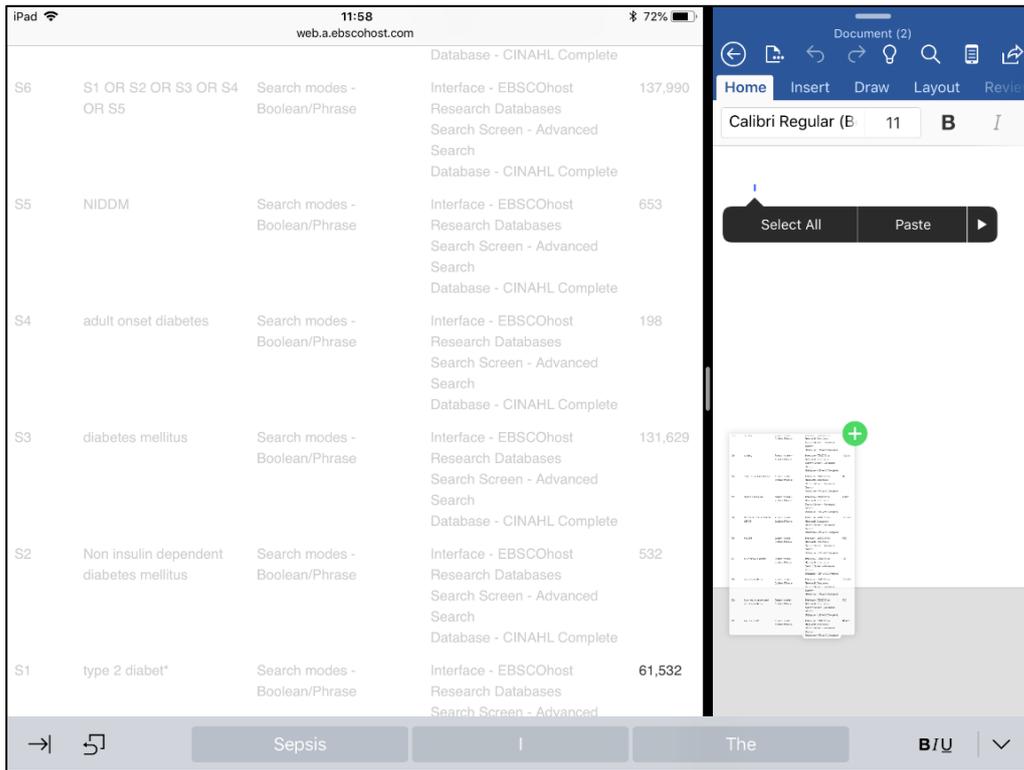
- Press and hold the Word icon and drag it over to the right hand side of the screen so that it opens side by side with your CINAHL search (choose to open a blank document when prompted).



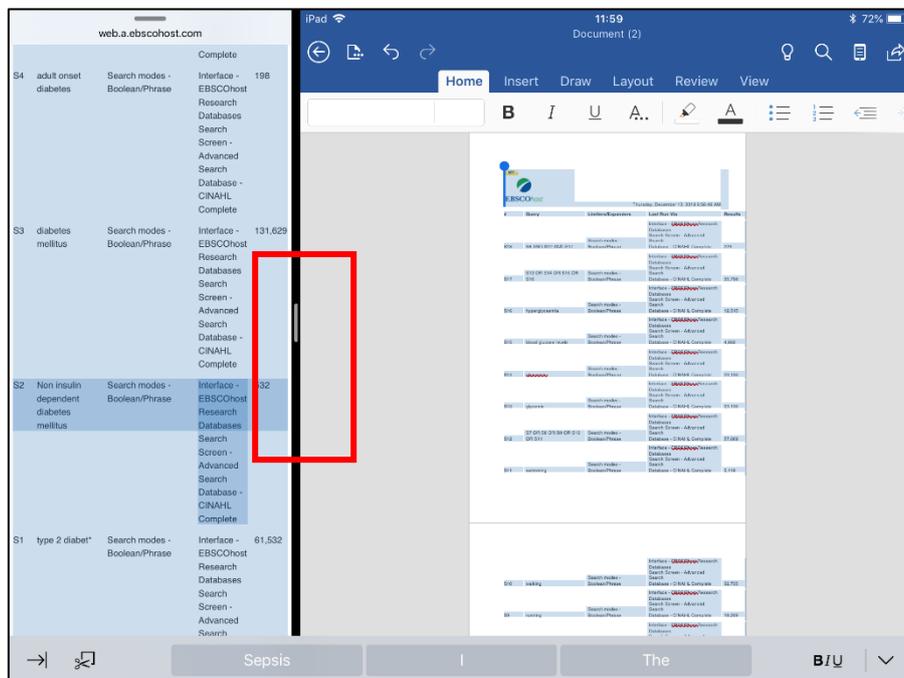


6. Press and hold the highlighted search history (until the blue highlighting disappears), then drag the search history over to the Word document and let go.

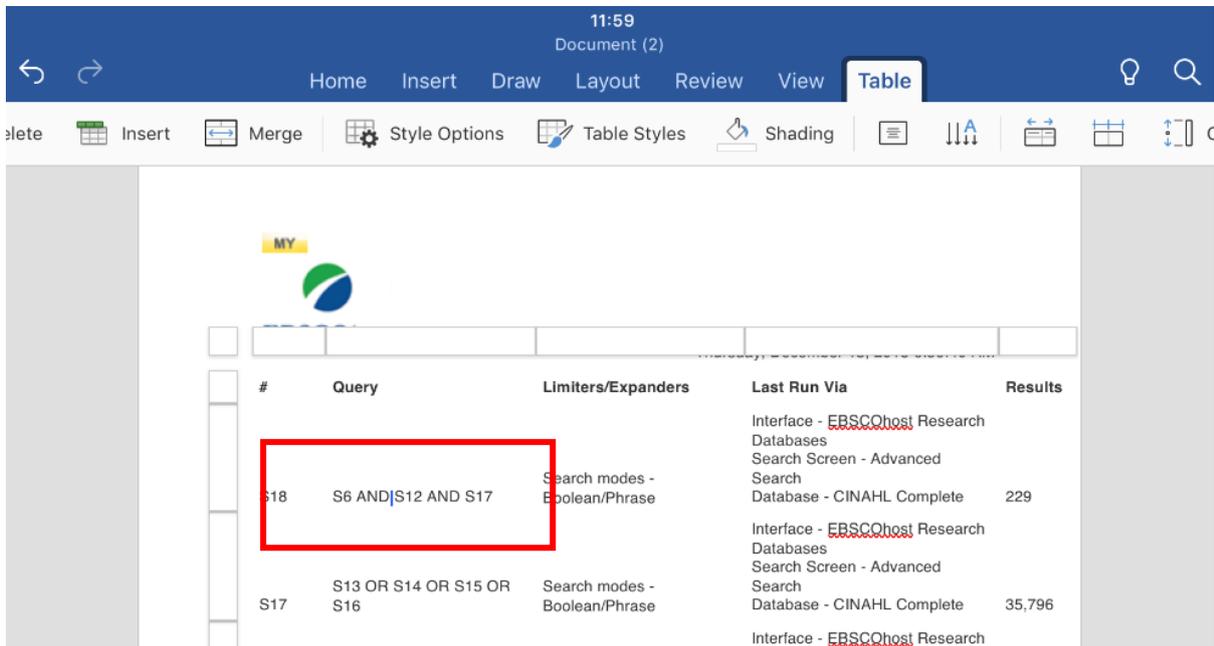




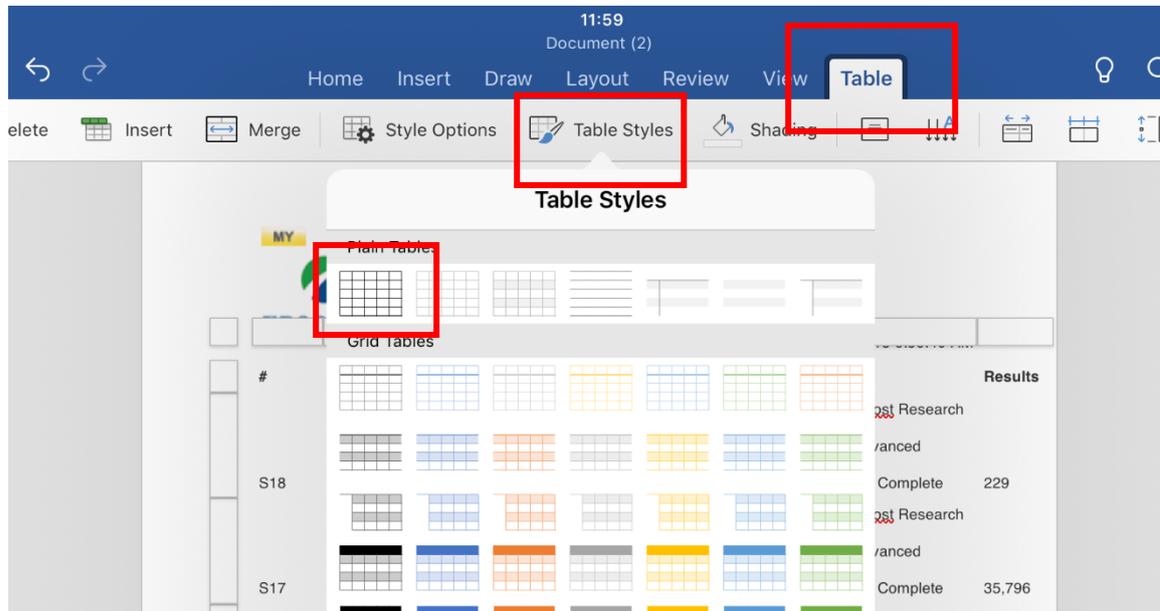
7. You can now edit the table in Word. You can make the Word side of the screen larger by sliding the split-screen bar (highlighted in red) over to the left.



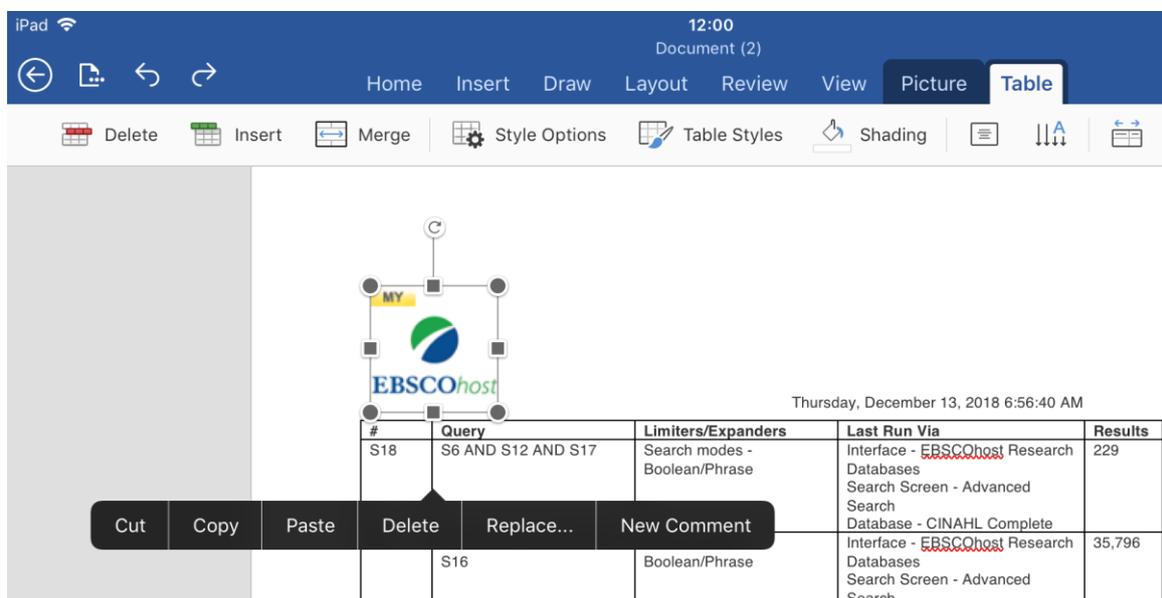
8. To edit the table touch the screen so that the cursor appears in the text of the table.



9. Make sure the Table tab is selected and press Table Styles. Choose the plain table option.



10. Delete any images/text which are not needed. When deleting text above the table, you will need to select delete and then select rows.



12:00 Document (2)

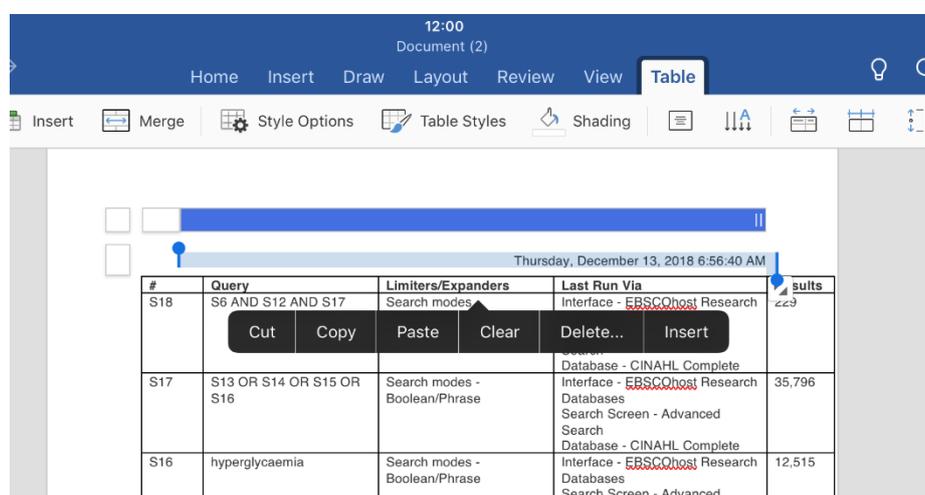
Home Insert Draw Layout Review View Picture Table

Delete Insert Merge Style Options Table Styles Shading

Thursday, December 13, 2018 6:56:40 AM

#	Query	Limiters/Expanders	Last Run Via	Results
S18	S6 AND S12 AND S17	Search modes - Boolean/Phrase	Interface - EBSCOhost Research Databases Search Screen - Advanced Search Database - CINAHL Complete	229
S16	hyperglycaemia	Search modes - Boolean/Phrase	Interface - EBSCOhost Research Databases Search Screen - Advanced Search	35,796

Cut Copy Paste Delete Replace... New Comment



12:00 Document (2)

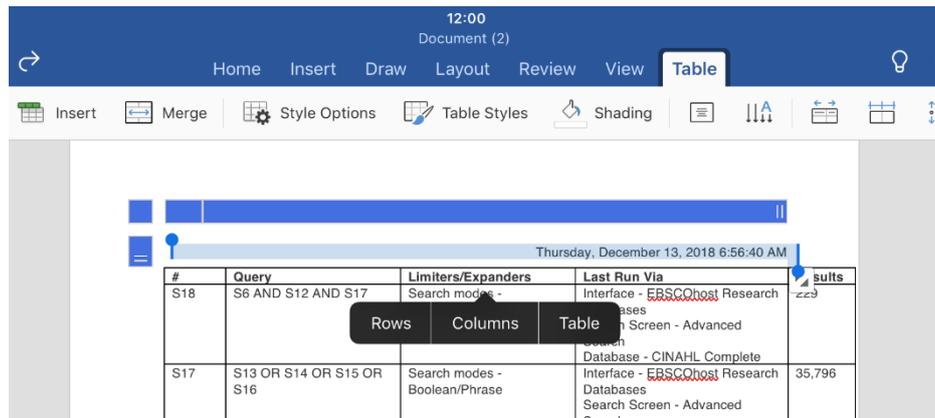
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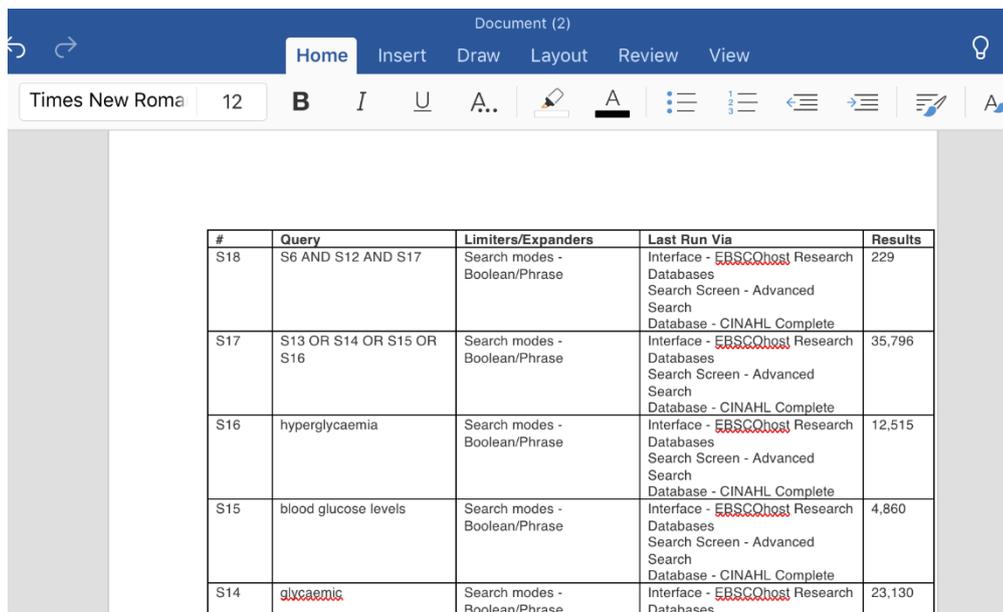
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S16	hyperglycaemia	Search modes - Boolean/Phrase	Interface - EBSCOhost Research Databases Search Screen - Advanced	12,515

Cut Copy Paste Clear Delete... Insert



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11. Save your finished table. For further editing/more advance options in Word, open the saved document with the desktop version of Word.



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S14	glycaemic	Search modes - Boolean/Phrase	Interface - EBSCOhost Research Databases	23,130

August 2019