

## Saving and Retrieving Searches in CINAHL

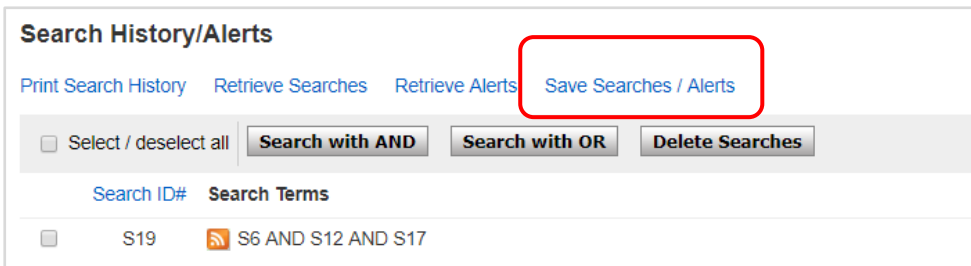
You can save and retrieve searches in CINAHL which will:

- Save you time if you want to run the search again later.
- Show you have searched correctly.
- Enable you to re-run the search in other databases (within EBSCO) at a later date.

In order to save searches you need to set up a Personal Account. Please see the separate instructions for how to do this if you have not already created one.

### To save searches:


1. Enter your search terms into the database and view your search results in the **Search History** screen.
2. Click the **Save Searches/Alerts** link.



**Search History/Alerts**

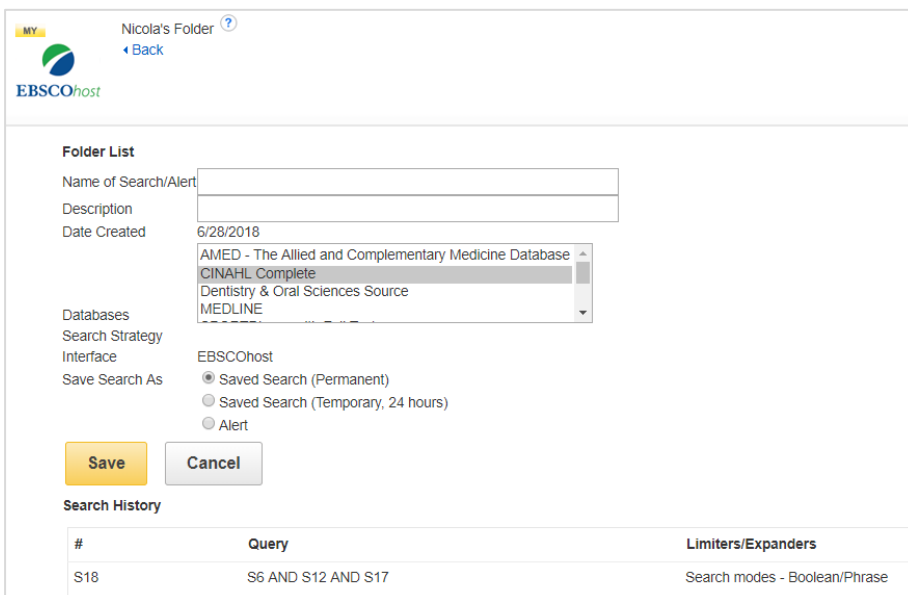
[Print Search History](#) [Retrieve Searches](#) [Retrieve Alerts](#) [Save Searches / Alerts](#)


Select / deselect all **Search with AND** **Search with OR** **Delete Searches**

Search ID#	Search Terms
<input type="checkbox"/> S19	 S6 AND S12 AND S17

If you have not signed in to your personal account will be prompted to do so.

3. Give the search a name (and description if you want to). In the **Save Search As** field, select **Saved Search (Permanent)**. The click on **Save**.



MY  Nicola's Folder [Back](#)

**Folder List**

Name of Search/Alert

Description

Date Created 6/28/2018

Databases

Search Strategy

Interface EBSCOhost

Save Search As  Saved Search (Permanent)  
 Saved Search (Temporary, 24 hours)  
 Alert

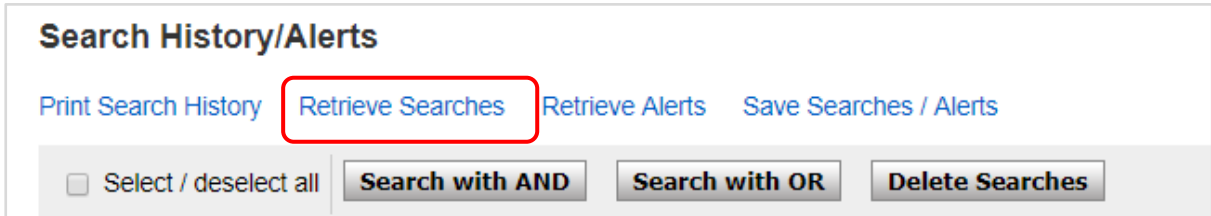
**Save** **Cancel**

**Search History**

#	Query	Limiters/Expanders
S18	S6 AND S12 AND S17	Search modes - Boolean/Phrase

## To retrieve searches:

1. Click on the **Retrieve Searches** link in the **Search History** screen.

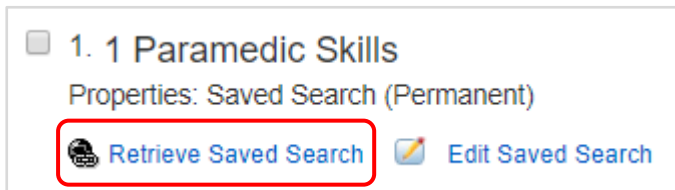


**Search History/Alerts**



[Print Search History](#) [Retrieve Searches](#) [Retrieve Alerts](#) [Save Searches / Alerts](#)

Select / deselect all **Search with AND** **Search with OR** **Delete Searches**

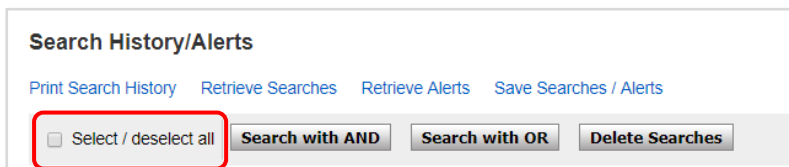
2. If you have not already signed into your personal account, you will be prompted to do so.
3. The Saved Searches area of your folder will display.
4. Click on **Retrieve Saved Search** for the search you want to re-run



**1. 1 Paramedic Skills**  
Properties: Saved Search (Permanent)

 [Retrieve Saved Search](#)  [Edit Saved Search](#)

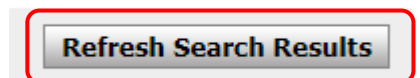
5. To view the number of hits and to access the results from your search, check the box next to **Select/deselect all** and then click on **Refresh Search Results**.



**Search History/Alerts**

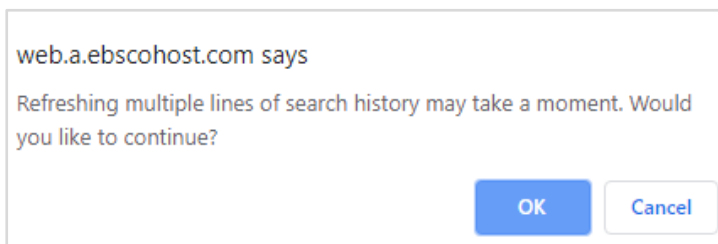
[Print Search History](#) [Retrieve Searches](#) [Retrieve Alerts](#) [Save Searches / Alerts](#)

Select / deselect all **Search with AND** **Search with OR** **Delete Searches**



**Refresh Search Results**

6. Click Ok to accept the pop up message which appears.



web.a.ebscohost.com says

Refreshing multiple lines of search history may take a moment. Would you like to continue?

**OK** Cancel

7. Your results will then refresh.

August 2019